

Resolution #2025-06 Resolution Adopting the Tentative Budget for Fairfield Town for the fiscal year 2025-2026; setting a date, time, and place for a public hearing and adoption of the fiscal year 2025-2026 budget; and ordering that notice of the public hearing be published at least seven days in advance.
Dated May 21, 2025

WHEREAS, the Fairfield Town Treasurer, as required by law, submitted to the Fairfield Town Council a proposed budget (herein the "Tentative Budget") for the fiscal year commencing July 1, 2025, and ending June 30, 2026; and

WHEREAS, the Town Council has reviewed and considered the Tentative Budget; and

WHEREAS, it is the intent and desire of the Fairfield Town to comply with all applicable State and local laws regarding the adoption of the Tentative Budget; and

WHEREAS, the Town Council conducted a public hearing to review the final budget for Fiscal Year 2025-2026 on May 21, 2025, at 7:00 p.m.

WHEREAS, the Town Council finds that it is in the best interest of the citizens of Fairfield Town to adopt a Tentative Budget for Fairfield Town.

WHEREAS, the Town Council desires to adopt the final budget on June 18, 2025, at 7:00 pm.

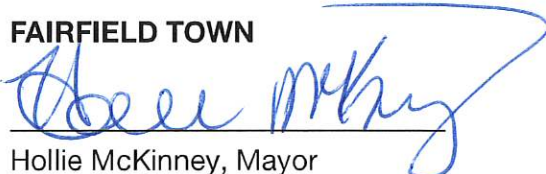
NOW THEREFORE, be it resolved by the Governing Body of the Fairfield Town, Utah, that:

1. The Town Council hereby adopts the tentative budget attached as Exhibit A..
2. The Town Council plans to adopt the final budget for fiscal year 2025-2026 on June 18, 2025.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage.

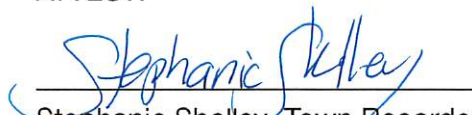
Passed and Adopted this 21st day of May 2025.

FAIRFIELD TOWN


Hollie McKinney, Mayor

RL Panek	yes <u>RJ</u>	no _____	abstain _____	absent _____
Tyler Thomas	yes <u>TT</u>	no _____	abstain _____	absent _____
Michael Weber	yes <u>R</u>	no _____	abstain _____	absent _____
Richard Cameron	yes _____	no _____	abstain _____	absent <u>_____</u>

ATTEST:


Stephanie Shelley, Town Recorder/Clerk

FAIRFIELD TOWN

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield Town, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of a resolution passed by the Town Council of Fairfield Town, Utah, on the 12th day of June 2024.

Resolution #2025-06 Resolution Adopting the Tentative Budget for Fairfield Town for the fiscal year 2025-2026; setting a date, time, and place for a public hearing and adoption of the fiscal year 2025-2026 budget; and ordering that notice of the public hearing be published at least seven days in advance.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield Town, Utah, **this 21st day of May 2025.**


Stephanie Shelley
Fairfield Town Recorder/Clerk

(SEAL)



Exhibit A

Fairfield Town

Budgeting Worksheet

10 General Fund - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

Change in Net Position	2024	2025	2025	2026	2026	2026	2026	Worksheet
Revenue:	Actual	Actual	Final	Actual	Original	Amended	Proposed	Notes
Taxes								
3110 General property taxes-current	27,731	25,823	23,000	0	23,000	0	29,500	
3130 General sales & use tax	50,460	52,436	82,000	0	32,000	0	32,000	
Total Taxes	78,191	78,259	105,000	0	55,000	0	0	
Licenses and permits								
3211 Business licenses	1,110	635	620	0	1,000	0	2,000	
3219 Other licenses	0	0	0	0	0	0	0	
3229 Non-business other licenses	10	0	0	0	0	0	0	
3250 Penalties & Permits & Fees	14,739	350	350	0	200	0	400	
3260 Intermountain Regional Landfill	763,487	658,807	745,000	0	745,000	0	845,000	
3261 North Pointe Landfill	31,743	55,559	75,000	0	75,000	0	83,559	
Total Licenses and permits	811,089	715,350	820,970	0	821,200	0	0	
Intergovernmental revenue								
3320 CARES Act revenue	0	0	0	0	0	0	0	
3339 State grants	0	0	67,200	0	67,200	0	67,200	
3340 County Grants	0	0	0	0	0	0	0	
3341 Parks	0	0	0	0	0	0	0	
3356 Class C road fund allotment	53,118	58,957	45,000	0	45,000	0	58,957	
Total Intergovernmental revenue	53,118	58,957	112,200	0	112,200	0	0	
Charges for services								
3480 Opening/closing graves	0	625	625	0	0	0	0	
Total Charges for services	0	625	625	0	0	0	0	
Interest								
3610 Interest earnings	17	13	40,000	0	40,000	0	0	
3611 Investments increase (decrease)	3,057	66,687	0	0	0	0	85,000	
Total Interest	3,075	66,701	40,000	0	40,000	0	0	
Miscellaneous revenue								
3615 Donations, Collections, Christmas	85	20,968	20,968	0	30,000	0	21,000	
3650 Sale of material & supplies	10	0	0	0	0	0	0	
-3651-Sale-of-land <i>REMOVED</i>	0	0	0	0	0	0	0	
3690 Miscellaneous revenue	290	552	547	0	0	0	200	
3810 Contributions, Local Government	0	0	0	0	0	0	0	
3811 SLFRF Program	0	0	0	0	0	0	0	
Total Miscellaneous revenue	385	21,520	21,515	0	30,000	0	0	
Contributions and transfers								
3890 Beginning fund balance appropriated	0	0	0	0	0	0	0	
Total Contributions and transfers	0	0	0	0	0	0	0	
Buildings and Grounds								
3221 Non-business buildings, structures, equip	8,205	16,192	16,192	0	5,000	0	16,192	
3222 Building Dept Permits	0	25,337	19,442	0	0	0	25,287	
3223 Building Franchise Fee Revenue	0	0	0	0	0	0	0	

Fairfield Town

Budgeting Worksheet

10 General Fund - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
3481 Cemetery Revenue	0	0	3,500	0	3,500	0	3,500	
3670 Road Impact Fees	0	0	22,000	0	22,000	+15,000	37,000	
Total Buildings and Grounds	8,205	41,529	61,134	0	30,500	0	0	
Highways and Public Improvements								
3671 Highway Improvements Engineering Revenue	0	0	2,500	0	2,500	0	2,500	
Total Highways and Public Improvements	0	0	2,500	0	2,500	0	0	
Total Revenue:	954,063	982,916	1,163,944	0	1,091,400	0	0	
Expenditures:								
General government								
Administrative								
4103 Admin Permanent employees wages	101,785	52,820	70,000	0	70,000	0	70,000	
4103.1 Admin Office Manager Stipend	0	36,000	43,200	0	43,200	0	43,200	
4103.2 Admin Treasurer Stipend	0	12,120	10,800	0	23,000	0	0	
4103.3 Admin Treasurer Employee Wage	0	0	8,000	0	0	0	26,000	
4104 Admin Employee Payroll Services	3,145	132	3,000	0	3,000	0	9,800	
4105 Admin Employee Benefits	11,116	12,202	10,826	0	0	0	15,000	
4109 Admin City Council Compensation	0	0	0	0	0	0	0	
4110 Admin Planning and Zoning Compensation	0	250	250	0	0	0	0	
4111 Admin Books, subscriptions, memberships	1,413	2,318	2,000	0	2,000	0	3,000	
4112 Admin Public notices	478	808	1,200	0	1,200	0	808	
4113 Admin GRAMA requests	0	0	0	0	300	0	300	
4114 Admin Travel	2,874	3,376	2,500	0	2,500	0	4,000	
4115 Admin Office expenses & supplies	6,202	3,114	4,500	0	5,000	0	5,500	
4115.5 Admin Stamps	0	0	0	0	1,000	0	1,000	
4116 Admin Computer & internet expenses	18,524	4,129	3,689	0	3,000	0	4,000	
4116.5 Admin IT services	0	2,057	5,886	0	2,000	0	2,000	
4119 Admin Electricity	0	0	600	0	600	0	0	
4120 Admin Telephone	1,867	1,609	2,000	0	2,000	0	2,000	
4121 Admin Interlocal contributions	0	1,500	1,500	0	1,500	0	1,500	
4122 Admin Education	773	718	3,000	0	3,000	0	3,000	
4123 Admin Rental expense	6,103	5,569	6,000	0	6,200	0	6,500	
4124 Admin Insurance	1,914	3,863	5,500	0	5,500	0	6,000	
4125 Admin Taxes - property	0	0	0	0	0	0	0	
4126 Admin Repairs and maintenance	0	40	40	0	100	0	500	
4130 Admin Bank service charges	40	(102)	500	0	500	0	500	
4132 Admin Town codification	6,654	495	6,660	0	6,660	0	10,000	
4140 Admin Elections	1,000	321	2,500	0	2,500	0	3,500	
4142 Admin Food Expenditures	0	1,645	1,645	0	500	0	3,000	
4171 Admin Capital Outlay - Museum/Town Office Proje	0	0	0	0	0	0	0	
4190 State Grant Expenses	0	38,101	20,747	0	0	0	38,101	
Total Administrative	163,886	183,083	216,543	0	185,260	0	0	
Buildings and grounds								
4127 Admin Bldg Permit fee state surcharge	48	117	117	0	100	0	200	
4141 Admin Survey and Engineering	51,380	6,440	3,060	0	27,900	0	6,440	

Fairfield Town

Budgeting Worksheet

10 General Fund - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
4154 Admin Inspections & plan reviews	10,547	267	0	0	22,000	0	0	
4169 Cemetery Expense? Add a fence?	5,420	2,685	9,150	0	9,150	0	100,000	
4169.2 Cemetery Wages	0	0	0	0	0	0	24,000	
4180 Building Dept - Surveyor Expenses	0	0	0	0	0	0	0	
4181 Building Dept - Engineering Expenses	0	22,006	22,000	0	20,000	0	36,000	
4182 Building Dept - Legal Expenses	0	1,034	2,000	0	500	0	2,000	
4183 Building Dept - Inspections Expenses	0	5,880	6,000	0	3,000	0	4,000	
4184 Building Dept - Franchise Fee Expenses	0	0	0	0	0	0	0	
4186 Building Dept - Staff Expenses	0	0	0	0	0	0	500	
4187 Building Dept - Master Site Plan	0	0	0	0	500	0	500	
4188 Building Dept - Preliminary Site Plan	0	0	0	0	500	0	500	
Total Buildings and grounds	67,395	38,429	42,327	0	83,650	0	0	
Planning and zoning								
4155 Planning and Zoning	2,047	642	5,000	0	63,000	0	5,000	
4156 Planning and Zoning - Stipend	0	15,550	16,800	0	16,800	0	10,800	
4157 Planning and Zoning General Plan	0	28,301	58,000	0	58,000	0	1,000	
4158 Town Council- Misc	0	166	166	0	200	0	200	
Total Planning and zoning	2,047	44,660	79,966	0	138,000	0	0	
Professional Services								
4117 Admin Pelorus Software	3,800	4,822	5,100	0	5,100	0	5,100	
4118 Admin Copier Service and Maintenance	5,777	580	5,600	0	1,000	0	2,000	
4133 Admin Website	2,426	3,215	3,215	0	3,500	0	4,000	
4134 Admin Accounting & auditing	2,450	4,000	7,500	0	7,500	0	7,500	
4135 Admin SLFRF Expenditure	17,162	0	0	0	0	0	0	
4136 Admin Consulting services	3,358	3,248	8,500	0	8,500	0	8,500	
4138 Admin IWorks	0	0	0	0	0	0	0	
4139 Admin Legal	31,542	38,438	70,000	0	70,000	0	70,000	
4139.5 Admin Legal - North Pointe	25,329	0	0	0	0	0	0	
Total Professional Services	91,843	54,303	99,915	0	95,600	0	0	
Total General government	325,172	320,474	438,751	0	502,510	0	0	
Public safety								
4149 Code Enforcement	0	0	0	0	0	0	8,100	
4150 Animal services	1,070	0	0	0	0	0	0	
4151 Police Contracted services	21,580	18,703	18,000	0	20,000	0	20,000	
4152 Fire Contracted services	0	2,135	2,135	0	2,500	0	2,500	
4153 Emergency dispatch	3,805	3,099	3,300	0	3,300	0	4,000	
4153.5 Everbridge	29	29	29	0	35	0	35	
Total Public safety	26,484	23,965	23,464	0	25,835	0	0	
City Council								
4000 City Council Stipend	0	16,750	16,800	0	16,800	0	16,800	
4010 Mayor Stipend	0	5,500	6,600	0	6,600	0	6,600	
4169.1 Cemetery Board	0	0	9,150	0	0	0	9,150	
Total City Council	0	22,250	32,550	0	23,400	0	0	
Highways and public improvements								

Fairfield Town

Budgeting Worksheet

10 General Fund - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Roads								
4137 Admin Street Signs	0	0	2,500	0	2,500	0	3,000	
4161 Roads Repairs & Maintenance	87,958	43,476	65,000	0	75,000	0	100,000	
4162 Engineering Expenses	0	4,103	4,103	0	6,000	0	10,000	
4163 Roads Snowplow - Fuel, maint & repair	4,700	367	2,000	0	2,000	0	2,000	
4164 Contracted Snow Removal	0	0	1,000	0	500	0	0	
4165 Roads Weed Control	0	0	1,000	0	500	0	500	
4166 Roads Capital outlay	133,075	0	0	0	0	0	0	
4168 Roads Contracted Stipend	0	9,000	10,800	0	10,800	0	10,800	
Total Roads	225,733	56,946	86,403	0	97,300	0	0	
Sanitation								
4191 Trash collection	10,200	8,851	11,000	0	10,000	0	10,000	
Total Sanitation	10,200	8,851	11,000	0	10,000	0	0	
Total Highways and public improvements	235,933	65,797	97,403	0	107,300	0	0	
Parks, recreation, and public property								
Parks								
4167 Community events	23,420	6,600	3,856	0	5,000	0	0	
4167.3 Christmas Events	0	41,758	40,000	0	42,000	0	42,000	
4167.5 Christmas Town Donations	0	2,750	1,670	0	1,000	0	1,000	
4170 Capital Outlay	0	0	0	0	750,000	0	MOVE OUT	
4172 Equipment - Capital Outlay	0	0	0	0	0	0	0	
4173 Parks and Improvement	65,377	0	3,000	0	3,000	0	750,000	
4174 Parks and Public Improv Stipend	0	9,750	10,800	0	10,800	0	10,800	
Total Parks	88,797	60,857	59,326	0	811,800	0	0	
Total Parks, recreation, and public property	88,797	60,857	59,326	0	811,800	0	0	
Miscellaneous								
4193 Other miscellaneous supplies	976	0	0	0	1,000	0	1,000	
4193.5 Cards and Flowers	0	0	0	0	500	0	500	
4194 COVID 19 Expenditures	0	0	0	0	0	0	0	
4195 ARPA Expense	0	0	0	0	0	0	0	
4199 Budgeted increase in fund balance	0	0	0	0	0	0	0	
4200 Rainy Day Fund	0	0	0	0	0	0	0	
4202 Donations, fees, collections for Community Days	0	161	161	0	500	0	500	
4203 Sub for Santa	0	4,173	4,173	0	500	0	500	
Total Miscellaneous	976	4,334	4,334	0	2,500	0	0	
Transfers								
4197 Transfer to Capital Projects	230,000	0	431,090	0	431,090	0	431,090	
4198 Transfer to water fund	35,000	0	35,000	0	35,000	0	35,000	
Total Transfers	265,000	0	466,090	0	466,090	0	0	
Total Expenditures:	942,361	497,677	1,121,918	0	1,939,435	0	0	
Total Change In Net Position	11,701	485,238	42,026	0	(848,035)	0	0	
Income or Expense								

Fairfield Town
 Budgeting Worksheet
 10 General Fund - 07/01/2025 to 06/30/2026
 100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Non-Operating Items:								
Non-operating expense	0	0	0	0	0	0	0	
4185 Reimbursable Income	0	0	0	0	0	0	0	
Total Non-operating expense	0	0	0	0	0	0	0	
Total Non-Operating Items:	0	0	0	0	0	0	0	
Total Income or Expense	0	0	0	0	0	0	0	

Fairfield Town

Budgeting Worksheet

41 Capital Projects - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Change in Net Position								
Revenue:								
Intergovernmental revenue								
3340 State grant	0	0	0	0	0	0	0	
3350 County grants	0	0	0	0	0	0	0	
Total Intergovernmental revenue	0	0	0	0	0	0	0	
Contributions and transfers								
3810 Transfer from General Fund	230,000	0	0	0	0	0	0	
3910 Appropriation of fund balance	0	0	0	0	0	0	0	
Total Contributions and transfers	230,000	0	0	0	0	0	0	
Total Revenue:	230,000	0	0	0	0	0	0	
Expenditures:								
Miscellaneous								
4149 Admin Capital outlay	0	0	0	0	0	0	0	
4150 Museum Project	0	0	0	0	0	0	0	
4151 Fairfield Signs Project	0	0	0	0	0	0	0	
4166 Road Capital outlay	0	0	0	0	0	0	0	
4170 Parks Capital outlay	0	0	0	0	0	0	0	
Total Miscellaneous	0	0	0	0	0	0	0	
Transfers								
4810 Transfer to General Fund	0	0	0	0	0	0	0	
4910 Budgeted increase in fund balance	0	0	0	0	0	0	0	
Total Transfers	0	0	0	0	0	0	0	
Total Expenditures:	0	0	0	0	0	0	0	
Total Change in Net Position	230,000	0	0	0	0	0	0	

Fairfield Town
Budgeting Worksheet
51 Water Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

Income or Expense	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Income From Operations:								
Operating income								
5140 Culinary income	22,613	22,800	20,890	0	21,000	0	32,000	
5145 Sale of Purchased Water	0	0	0	0	0	0		
5150 Connection Fees	53,600	0	0	0	0	0		
5151 Impact Fees	0	0	0	0	0	0		
5410 Late penalties and fees	100	100	75	0	250	0	100	
5610 Interest income	0	0	0	0	0	0		
Total Operating income	76,313	22,900	20,965	0	21,250	0		
Operating expense								
6110 Culinary operator stipend	3,149	9,000	10,800	0	0	0	10,800	
6111 Employee wages	0	0	0	0	0	0		
6113 Employee taxes and benefits	0	689	620	0	5,500	0	800	
6121 Dues	350	402	500	0	500	0	500	
6128 Utilities	1,979	2,486	2,500	0	2,600	0	2,000	
6131 Professional fees	850	663	3,000	0	3,000	0	3,000	
6132 Water Engineering	0	10,483	13,000	0	0	0	13,000	
6133 Water Inspections	0	6,832	7,832	0	0	0	7,832	
6141 Repairs and maintenance	10,427	3,585	30,000	0	30,000	0	28,000	
6142 Chlorine	0	0	500	0	500	0	500	
6143 Monthly water tests	190	132	150	0	150	0	150	
6144 Water tests - other	567	275	300	0	300	0	300	
6150 Purchased Water	0	0	0	0	0	0		
6161 Bank service charges	30	37	37	0	0	0		
6169 Depreciation expense	55,630	0	54,000	0	54,000	0	54,000	
6170 Improvements	0	0	0	0	0	0		
Total Operating expense	73,172	34,581	123,239	0	96,550	0		
Total Income From Operations:	3,141	(11,681)	(102,274)	0	(75,300)	0		
Non-Operating Items:								
Non-operating income								
5510 Grant income	0	0	0	0	0	0		
5630 Gain (loss) on capital retirements	0	0	0	0	0	0		
5710 Miscellaneous Non-Operating Income	0	50	50	0	0	0		
5810 Transfers from general fund	35,000	0	35,000	0	35,000	0	35,000	
Total Non-operating income	35,000	50	35,050	0	35,000	0		
Total Non-Operating Items:	35,000	50	35,050	0	35,000	0		
Total Income or Expense	38,141	(11,631)	(67,224)	0	(40,300)	0		

Fairfield Town

Budgeting Worksheet

91 General Fixed Assets - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Change In Net Position								
Expenditures:								
Miscellaneous	0	0	0	0	0	0	0	
4100 Depreciation Expense	0	0	0	0	0	0	0	
Total Miscellaneous	0	0	0	0	0	0	0	
Total Expenditures:	0	0	0	0	0	0	0	
Total Change In Net Position	0	0	0	0	0	0	0	